

AGENDA ITEM No. 3

MINUTES

<u>Meeting:</u>	National Park Authority Annual Meeting
<u>Date:</u>	25 June 2010
<u>Venue:</u>	Aldern House Baslow Road Bakewell Derbyshire
<u>Chair:</u>	Mr N Bajaria
<u>Present:</u>	Clr T Bagshaw, Clr Mrs B Beeley, Miss P Beswick, Mr C Carr, Dr R Clarke, Ms P Coleman, Clr Mrs T Critchlow, Clr A Favell, Clr Mrs H M Gaddum, Clr Mrs C G Heath, Prof J Herbert, Ms S Leckie, Mr G Nickolds, Clr C Pearson, Mr C Pennell, Mrs K M Potter, Clr G Purdy, Mr B Rayner, Mrs L C Roberts, Clr Mrs M Stockdale Clr Mrs J A Twigg, Clr E Wain, Clr Mrs D Ward, Clr Mrs J Wharmby, Clr Mrs D Wilde.
Apologies for absence:	Mr P Ancell, Clr Mrs J Bevan, Clr A Marchington, Mr R Priestley.

38/10 ELECTION OF CHAIR OF THE AUTHORITY (A.11)

The meeting considered the election of the Chair of the Authority.

Mr N Bajaria and Clr A Favell were both duly proposed and seconded.

On being put to the vote it was:

RESOLVED:

That Mr N Bajaria be elected Chair of the Authority.

Mr Bajaria took the Chair.

39/10 ELECTION OF DEPUTY CHAIR OF THE AUTHORITY (A.11)

The meeting considered the election of the Deputy Chair of the Authority.

RESOLVED:

That Clr A Favell be elected Deputy Chair of the Authority for a term expiring at the Annual Meeting in 2011.

40/10 CHAIR'S ANNOUNCEMENTS

The Chair congratulated Ms Pat Coleman on being awarded the OBE in the Queen's Birthday Honours List for her services to local government and the community.

He welcomed Clr Barbara Beeley a new Member from Oldham Borough Council. He expressed his thanks to retiring Members Clr Andrew Marchington and Clr Colin McLaren for their services to the Authority and to Clr Hilda Gaddum for her work as the

Planning Committee Chair. He also thanked Cllr Trevor Bagshaw for his support over the last year as Deputy Chair of the Authority.

41/10 MINUTES

The minutes of the meetings held on 28 May 2010 were approved as a correct record and signed by the Chair.

42/10 MATTERS ARISING

26/10 CHAIR'S ANNOUNCEMENTS

The Authority's publication "Park Life" has achieved Silver Award in the Local Government Communicators' annual Reputation Awards.

29/10 7.1 LOCAL DEVELOPMENT FRAMEWORK: CORE STRATEGY DRAFT FOR CONSULTATION AND SUBMISSION (A.6101/RJB)

The Head of Planning updated the meeting on the implications for the Local Development Framework process following the government's proposals to revoke the Regional Spatial strategies.

31/10 8.1 EAST MIDLANDS LEADERS' BOARD AND EAST MIDLANDS COUNCILS – APPOINTMENT OF REPRESENTATIVES (A.9361/EWJ)

It was reported that government funding was being withdrawn from the Leaders' Boards and that legislation was expected to abolish them. The East Midlands' Leaders' Board will be discussing alternative future arrangements.

CORPORATE RESOURCES

43/10 9.1 APPOINTMENT OF CHAIRS AND VICE-CHAIRS OF COMMITTEES (A.111RC)

The meeting considered the appointments of the Chairs and Vice Chairs of the three Standing Committees.

RESOLVED:

That the following Members be appointed to the offices of Chair and Vice Chair of the Standing Committees until the Annual Meeting in 2010:

Planning Committee	Chair:	Prof J Herbert
	Vice Chair:	Cllr T Bagshaw
Services Committee	Chair:	Mr C Pennell
	Vice Chair:	Cllr Mrs C G Heath
Audit and Performance Committee	Chair:	Cllr G Purdy
	Vice Chair:	Ms P Coleman

44/10 9.2 APPOINTMENT OF MEMBERS TO COMMITTEES (A.11/DW)

This report requested the Meeting to appoint Members to the Authority's Standing Committees.

It was agreed that the seat allocated to High Peak Borough Council should be allocated to Derbyshire County Council as High Peak Borough Council were represented on the Committee by the Deputy Chair of the Authority.

RESOLVED:

That the Members as set out below be appointed to the Planning Committee, Services Committee and the Audit and Performance Committee until the Annual Meeting in 2010:

Planning	Services	Audit & Performance
Chair: Prof J Herbert	Chair: Mr C Pennell	Chair: Clr G Purdy
Vice Chair: Clr T Bagshaw	Vice Chair: Clr Mrs C G Heath	Vice Chair: Ms P Coleman OBE
Mr P Ancell	Mr N Bajarria CBE	Mr N Bajarria CBE
Mr N Bajarria CBE	Clr Mrs B Beeley	Clr Mrs B Beeley
Miss P Beswick	Dr R Clarke	Dr R Clarke
Clr Mrs J Bevan	Ms P Coleman OBE	Clr Mrs T Critchlow
Mr C Carr	Clr Mrs T Critchlow	Clr A Favell
Clr A Favell	Clr A Favell	Clr Mrs C G Heath
Clr Mrs H M Gaddum	Prof J Herbert	Prof J Herbert
Ms S Leckie	Mr G D Nickolds	Mr G D Nickolds
Mr C Pennell	Clr C J Pearson	Clr C J Pearson
Mrs K Potter	Mr R Priestley	Mr C Pennell
Clr G Purdy	Clr G Purdy	Mr R Priestley
Mrs L C Roberts	Mr B Rayner	Mr B Rayner
Clr Mrs J A Twigg	Clr M Stockdale	Clr M Stockdale
Clr E Wain	Clr D Woodhead	Clr D Woodhead
Clr Mrs D Ward		
Clr Mrs J Wharmby		
Clr Mrs D Wilde		

45/10 9.3 LOCAL JOINT COMMITTEE: APPOINTMENT OF MEMBERS (A.111/RC)

The Meeting considered the appointment of Members to the Local Joint Committee.

RESOLVED:

That the following Members be appointed to the Local Joint Committee until the Annual Meeting in 2010:

Clr Mrs J Bevan	Mr C Carr
Clr C J Pearson	Prof J Herbert
Clr G Purdy	Mrs K Potter
Clr Mrs J A Twigg	Mrs L C Roberts
Clr J Wharmby	

46/10 9.4 APPEALS SUB-COMMITTEE APPOINTMENT OF MEMBERS (A.111/DW)

This report requested the meeting to appoint 8 Members to the Appeals Sub-Committee.

RESOLVED:

That the following members be appointed to the Appeals Sub Committee until the Annual Meeting in 2010:

Clr Mrs T Critchlow	Miss P Beswick
Clr A Favell	Prof J Herbert
Clr C J Pearson	Ms S Leckie
Clr G Purdy	Mrs LC Roberts

47/10 9.5 MEMBERSHIP OF THE STRATEGIC ADVISORY GROUP (A.11192/DW)

This report requested the meeting to consider the appointment of the 3 additional Members to the Strategic Advisory Group.

The membership of the Group is:
Chair and Deputy Chair of the Authority
Chairs and Vice Chairs of Planning, Services and Audit and Performance Committees
3 other Members – 1 Council Member, 1 Secretary of State Member, 1 Parish Council Member.

RESOLVED:

That Miss P Beswick, Clr Mrs T Critchlow and Mrs L C Roberts are appointed to the Strategic Advisory Group until the Annual Meeting in 2011.

48/10 9.6 APPOINTMENT OF STANDARDS COMMITTEE (A.1148/EWJ)

This report requested the meeting to appoint 6 Authority Members to the Standards Committee.

RESOLVED:

That Clr Mrs J Bevan, Clr Mrs J A Twigg Clr Mrs J Wharmby, Miss P Beswick, Mr C Carr and Dr R Clarke be appointed to the Standards Committee until the Annual Meeting in 2011.

49/10 9.7 MEMBER REPRESENTATION ON OUTSIDE BODIES (A.1155/RC)

This report requested the appointment of Members to represent the Authority at meetings of various other organisations (Outside Bodies).

RESOLVED:

- 1. That the Members and Deputy Members be appointed to the Outside Bodies as set out in Appendix 1 attached to the Minutes. The appointments to expire at the Annual Meeting in June 2010.**
- 2. That attendance at meetings be an approved duty for the purpose of the payment of travelling and subsistence allowances.**

3. **That Members appointed to outside bodies are requested to produce a short annual report on activities, as appropriate, for the Member e-zine.**

50/10 9.8 MEMBERS' ATTENDANCE ANNUAL RETURN (A.111/EWJ)

The meeting considered the annual return of Member's attendance at Authority and Committee meetings and Training and Development events for 2009/10.

RESOLVED:

That the annual return of members' attendance for 2009/10 be noted.

51/10 9.9 2009/10 ANNUAL GOVERNANCE STATEMENT (A.137/13/RMM)

The meeting was requested to review and approve the Annual Governance Statement for 2009/10. The Director of Corporate Resources amended the report as follows:

Page 2 (d). "We had planned to submit the core strategy to the Secretary of State by September 2010. However, we are currently awaiting advice from DCLG (Department of Communities and Local Government) about transitional arrangements to cover the abolition of Regional Spatial Strategies and this will result in a delay in submission".

Page 5 (1) New 3 "We had planned to submit the LDF core strategy to the Secretary of State by September 2010. However, we are now waiting for advice from DCLG about transitional arrangements to cover the abolition of Regional Spatial Strategies and this will require an adjustment to the project plan times for submission. This should not be a significant governance issue i.e. there will not be a policy vacuum but we have to wait for the advice to be fully satisfied on this issue".

Page 5 (4) 6 date changed to January 2011.

RESOLVED:

1. **That the Annual Governance Statement for 2009/10 as set out in Appendix 1 to the report, amended as above, be approved.**
2. **That delegation is given to the Director of Corporate Resources working with the Chief Finance Officer to make amendments to the Code of Corporate Governance to reflect more fully the Chief Finance Officer role.**
3. **That an addition is made to the Anti Fraud and Corruption Policy to reflect formally the current practice of briefing the Chair and Vice Chair of Audit and Performance Committee on issues which are being investigated under the policy.**

52/10 9.10 STATEMENT OF ACCOUNTS 2009-10 (A.137/14/PN)

The meeting was requested to approve the draft Statement of Accounts for 2009-10 under the Accounts and Audit Amendment Regulations 2003.

RESOLVED:

That the draft Statement of Accounts for 2009-10 attached as Appendix 1 to the report be approved.

OPERATIONS

53/10 10.1 ENVIRONMENTAL MANAGEMENT POLICY REVISION (A.595/MF)

The meeting considered proposed revisions to the Environmental Management Policy. The revised policy maintains the same sentiments and standards but sets out the principles in a structure which runs through all environmental management within the Authority. An amendment was made to bullet point 3 Para 6 to read :
"To encourage local contractors..."

During the debate Members suggested some amendments and additions to the text that officers agreed to incorporate in the final document.

RESOLVED:

That the Environmental Management Policy as set out in Appendix 1 to the report as amended in the meeting be adopted.

54/10 11. EXCLUSION OF THE PUBLIC

RESOLVED

That the public be excluded from the meeting during consideration of Agenda Item No 12 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 3 "Information relating to the financial or business affairs of any particular person"

PART B

CORPORATE RESOURCES

55/10 12.1 REVISED BUDGET AND INITIAL PROPOSALS FOR 2011/12 (A.137/RMM)

This report requested Members to (a) agree the revised 2010/11 overall budget as a consequence of the 5% baseline cut in the National Park Grant settlement and to (b) agree initial proposals to allow progress to be made towards addressing the expected budget deficit in 2011/12. Future papers will bring proposals for a balanced budget for a longer period in line with the whole of the spending review period. Amendments were made to recommendation 2.

Members agreed that the proposals for savings under item 8 in Appendix 1 of the report required more details and a decision on this particular item should be deferred.

RESOLVED:

- 1. That the revised National Park Grant settlement for 2010/11 be noted and the proposals to cover the reduction in funds as detailed in paragraph 13 of the report be agreed.**
- 2. That the proposals in Appendix 1 to the report, except item 8 (to be considered later), to address the structural budget deficit remaining in 2010/11 and to start to address anticipated future year cuts to our National Park Grant settlement and the use of contingency reserves as detailed in Para 14(g) of the report be approved.**

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Outside Bodies Appointments June 2010

Campaign for National Parks	One Member: Dr R Clarke Deputy: Clr Mrs J A Twigg
Derbyshire Economic Partnership Rural Forum	One Member: Ms P Coleman One Deputy: Clr Mrs J Bevan
Derbyshire Aggregates Levy Grant Scheme Panel	One Member: Miss P Beswick One Deputy: Clr M Stockdale
Derbyshire Sport	One Member: Mr G D Nickolds One Deputy: Clr Mrs J Wharmby
Derbyshire Archaeological Advisory Committee	One Member: Prof J Herbert
Derbyshire Dales and High Peak Accessibility Partnership	One Member: Clr Mrs J Bevan
Derbyshire Dales and High Peak Local Strategic Partnership	One Member: Dr R Clarke One Deputy: Clr Mrs J Bevan
Derbyshire Environment Trust	One Member: Miss P Beswick
Derbyshire LAA Culture Board	One Member: Miss P Beswick
Derbyshire Partnership Forum	One Member: Ms P Coleman One Deputy Clr Mrs J Wharmby
Derbyshire Rural Community Council	One Member: Prof J Herbert
Derbyshire T-Government Partnership Board	One Member: Ms P Coleman
Derwent Valley Community Rail Partnership	One Member: Clr Mrs J Bevan
East Midlands Councils	One Member: Clr G Purdy Alternate Member: Vacant
East Midlands Leaders' Board	One Member: Authority Chair Alternate Member: Deputy Chair
Europarc	Authority Chair
Groundwork Trust, Derby and Derbyshire Board	One Member: Mr B Rayner
Hope Valley and High Peak Community Rail Partnership	One Member: Clr A Favell

Land Managers Forum	Authority Chair or Deputy Chair Two Members: Dr R Clarke, Clr C J Pearson One Deputy: Clr Mrs J A Twigg
Moors for the Future Partnership Group	Two Members as Chair and Deputy Chair of Group Chair: Mr G D Nickolds, Deputy Chair: Mr C Pennell Deputy: Clr C J Pearson
National Parks Electronic Government Group	One Member: Ms P Coleman
Oldham & National Park Partnership	One Member: Vacant
Peak Area Transport Forum	One Member: Clr G Purdy One Deputy: Dr R Clarke
Peak District and Derbyshire Destination Management Partnership Board	One Member: Dr R Clarke
Peak District Biodiversity Action Plan Partnership	One Member: Mr B Rayner One Deputy: None Appointed.
Peak District Interpretation Partnership	One Member: Ms S Leckie
Peak District Local Access Forum	One Member: Mr B Rayner
Peak Park Parishes' Forum Annual Liaison Meeting	One Member: Authority Chair One Deputy: Deputy Chair
Sheffield City Region Forum	One Member: Chair of Authority One Deputy: As nominated by Chair according to the agenda items
Staffordshire Destination Management Partnership	One Member: Mrs L Roberts
Staffordshire Rural Partnership Executive Board	One Member: Mrs L Roberts
Sustainable Development Fund Panel	Two Members as Chair and Deputy Chair: Chair Miss P Beswick. Deputy Chair Clr Mrs T Critchlow
UK Association of National Park Authorities/English National Park Authorities Association	One Member: Authority Chair One Deputy: Deputy Chair